

JOB REQUIRED

Position applied for:

Type of employment: Full Time Part Time Training

Personal information

Name:

Current Address:

Tell:

Mobile:

e-mail:

Date of Birth:

Marital Status:

Current Nationality:

Military Service Status:

Education

High School:

Name:

Graduation Date:

Final Year Percentage:

University / Faculty:

Name:

Graduation Date:

Major / Minor:

Grade:

Graduation Project:

Post graduate Degree (Diplomas, Masters, & PhD)

University Name:

Field of Study:

Graduation Date:

Final Degree:

Other Degrees (Certificates)

University Name:

Field of Study:

Graduation Date:

Final Degree:

General information

Through which channel did you hear about our organization?

Advertisement Employment Fair Recruiting Office Others: -----

Do you have any relatives in the company?

Yes

No

If yes, please write name and relation: -----

Computer knowledge

Program	Expert	Excellent	Moderate	Fair
AutoCAD:				
3D Max:				
Photoshop:				
Sap:				
Primavera:				
MS Office:				
Others:.....				

languages

Language	Writing			Reading			Speaking		
	V.Good	Good	Fair	V.Good	Good	Fair	V.Good	Good	Fair
Arabic:									
English:									
French:									
Others:									

Work experience
Name of Employer:

Business Type / industry:

Address:

Position:

Employment dates from: ----/----/---- to ----/----/----

Ending Salary:

Benefits:

 Type of employment: Full time Part time Temporary

Reason for leaving:

 May we contact: Yes No

Name of Employer:

Business Type / industry:

Address:

Position:

Employment dates from: ----/----/---- to ----/----/----

Ending Salary:

Benefits:

 Type of employment: Full time Part time Temporary

Reason for leaving:

 May we contact: Yes No

Name of Employer: _____

Business Type / industry: _____

Address: _____

Position: _____

Employment dates from: ----/----/---- to ----/----/-----

Ending Salary: _____

Benefits: _____

Type of employment: Full time Part time Temporary

Reason for leaving: _____

May we contact: Yes No

Expected Monthly Salary: -----LE / Month

Work experience

Please give enough time to answer the following questions, to make our selection process more effective. The instances you write in questions 1 & 2 should be real, and could vary from your business, academic, or personal life.

A. What is your proudest Achievement (ex; scholarship, sports achievement, a successful project)?

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B. We are all liable to facing problems or obstacles in our business, academic or personal life. Please fill in the space below with a problem that you faced, however found a logical way to solve it.

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C. Why are you interested in our company? And why are you applying for this specific job?

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I declare that the facts set forth in my application are true and complete. I understand that if I am employed, false information stated in this application shall be sufficient cause for dismissal.

Applicants Signature: ----- **Date:** / /